



GOVERNOR APPOINTMENTS: EXPRESSION OF INTEREST FORM

This form should be completed if you are a practising Catholic and are interested in becoming a Foundation Governor at a Catholic Voluntary Aided School or Catholic Voluntary Academy in the Diocese of Nottingham.

Our Catholic schools and academies were founded by and are part of the Catholic Church. They are conducted as Catholic schools in accordance with Canon Law and with the teachings of the Roman Catholic Church. In addition, the Instrument of Government states that:

“Religious education is to be in accordance with the teachings, doctrines, discipline and the general and particular norms of the Catholic Church;

Religious worship is to be in accordance with the rites, practices, discipline and liturgical norms of the Catholic Church;

and at all times the school is to serve as a witness to the Catholic Faith in Our Lord Jesus Christ.”

Those who serve as a governor at one of our Catholic schools are expected to uphold the wishes of the Office of the Bishop of Nottingham for Catholic Education within the Diocese and ensure that the school at which they serve upholds the tenets set out above.

Foundation Governors in particular are appointed by the Bishop of Nottingham to serve the needs of Catholic Education within the Diocese of Nottingham. We acknowledge that individuals may wish to serve as a Foundation Governor at a particular school with which they have a past or present link and those wishes will be accommodated where possible; however, from time to time they may be asked to serve as a Foundation Governor at a neighbouring Catholic school if that would better serve the wider needs of Catholic Education within the Diocese.

Governance within our Catholic schools and academies is a collaboration between Foundation Governors appointed by the Bishop and governors representing parents, staff, the local community and the local authority where appropriate. If you are interested in a governance role at one of our schools other than that of Foundation Governor please contact the Nottingham Roman Catholic Diocesan Education Service (NRCDES) Governor Support Team on 01332 293833.

Section A – Personal details

If you are appointed as a governor the details given in Section A will be held for the duration of your term of office on the database of the Nottingham Roman Catholic Diocesan Education Service (NRCDES). These details will also be supplied to the Clerk of the school Governing Body to which you are appointed. If at any point you wish to withdraw your expression of interest your details will be removed from the database.

Your full name	
Name of preferred school(s), if any, at which you would be willing to serve as a governor	<i>Note: It may not be possible to appoint to your preferred school; you may be invited to serve at a neighbouring school.</i>
Your address (inc postcode)	
Telephone (home and mobile)	
Email	

Section B - Background

The information supplied in Sections B & C will be shared with the relevant schools in order to match governor appointments as closely as possible to the requirements of the school.

Your occupation	
Your children	<i>Please list names and dates of birth of all your children below 18. Please circle names of children who currently attend any of the schools where you have expressed an interest in becoming a governor. If more than one school, please also add the school initials next to the relevant names.</i>
Please give the name and address of the Catholic Church where you normally attend Mass	
Name of Parish Priest of the parish where you worship (who may be asked to validate your application)	
Are you related to any member of staff at any Catholic school? (this includes both teaching and non-teaching staff)	YES / NO <i>If 'Yes' please give details of relationship and name of school.</i>
Personal statement	<i>Please say briefly why you are interested in becoming a Foundation Governor at a Catholic school.</i>

Section C – Expertise and knowledge

Note: No person will have expertise or knowledge in all the areas listed below. Personal qualities and a desire to develop into the role of governor are as valued as existing expertise or knowledge and governors will be supported with training to develop their knowledge in many of these areas. It is, however, helpful to have this information in order to match existing expertise to any specific needs of the school.

Area of expertise	Examples
Experience of governance [state whether primary or secondary]	
Knowledge of the Church's mission in education and/or experience of working or involvement in the parish community	
Working with children and the education system	
Experience in a specific area, e.g. Finance, HR, Legal, premises management or H&S	
Any other area of expertise you consider relevant to the position of governor	

To be appointed as a governor, you must be willing make a commitment to participating fully in the work of the Governing Body. This can entail attending meetings of committees of the Governing Body as well as the Governing Body itself and visiting the school on a regular basis as part of linked governor roles.

Thank you for completing this Expression of Interest form. Now please email it to:

julie.sweeney@nottingham-des.org.uk

If you prefer to send in a hard copy please post to:

NRCDES
Governor Support Team
The Diocesan Centre
Mornington Crescent
Mackworth
Derby
DE22 4BD

If you have any difficulties in completing or submitting this form, call the NRCDES on: 01332 293 833

On receipt of your completed form, the NRCDES Governor Support Team will contact you to discuss your expression of interest.